



Welcome to Rotherham School

2019 Information Booklet



"... the best little school in North Canterbury"
"Inspiring Exceptional Learners"

School Organisation

Classes

Year 1 – Year 3
Mrs V Macfarlane
Miss A McLellan

Year 4 – Year 6
Mrs C Barbara

School Hours

8.25 am School opens on bus arrival

9.00 am School begins

10.00 – 10.20 am Morning tea

12.30 – 1.30 pm Lunch break

3.00 pm School finishes

3.15 pm Bus departs. School closes

Term Dates (This may vary but follow this general format)

Term One February – Easter

Term Two April – July

Term Three Mid July – September

Term Four Mid October – December

School Staff

Principal	Mrs Ginny Macfarlane Diploma of Teaching
Teacher	Mrs Cheryl Barbara Bachelor of Education
Teacher	Miss Alyse McLellan Bachelor of Teaching and Learning (Primary)
Principal Release	Miss Alyse McLellan
Teacher Aides	Mrs Juliette Roberts Mrs Kylie Rasmussen
Office Administrator	Mrs Melody Popplewell Pitmans Advanced TCB II (Typewriting) School Dental Nursing Diploma
Cleaner/Caretaker	Melissa Kreisler



Rotherham School



Mission Statement

At Rotherham School we are *"Inspiring Exceptional Learners"*

Character of the School

Rotherham School was founded in 1883. Since then it has been a focal point in the local community, offering education opportunities unmatched by larger schools, coupled with a quality environment, both physical and social. The school's unique relationship with the community, combined with dedicated teachers, quality teaching and facilities ensures that all children have the best possible start to education.

School Curriculum

We provide a broad well-balanced education following the Ministry of Education curriculums tailored to our children's needs. Our programmes are enriched with extra-curricular activities where appropriate eg visits, field trips, outdoor education trips, cultural visits. Most of these are funded by the Board of Trustees.

Annual Events

February

Rotherham School Swimming Sports
Hurunui Schools Swimming Sports
Hurunui Schools Triathlon

March

T-Ball/Softball Tournament

May

Hurunui Schools Cross Country

August

Hurunui Schools Seven-a-side Winter Tournament

September

Hurunui Kiwisports Day

November

Hurunui Schools Athletic Sports
Rotherham School Country Day (biennially)

December

Rotherham School Prize Giving



School Bus

Owners and Operators Mr Trevor Devine and Meg Maguire

Phone 315 6389

027 435 9493 Trevor

027 563 9690 Meg

Eligibility

Children under ten years of age are eligible to travel on the bus if they live at least 3.2 kilometres from the school. For those ten years of age and over, the minimum distance is 4.8 kilometres. The Government does not undertake to provide a home-to-school service and parents have a responsibility to ensure their children are able to meet a bus 1.6 kilometres from their home.

If bus children are not going to be travelling on the bus, Trevor Devine/Meg Maguire must be informed by 7.15 am and school should also be notified for afternoon changes, preferably by 2.00 pm. The 2019 Bus Monitors are, Liv Dampier-Crossley, George Flintoft, and Zoe Bailey.

Bus Timetable 2019

Family	Morning	Afternoon
Thompson	7.39 am	3.46 pm
Dampier-Crossley	7.45 am	3.38 pm
Bailey	7.45 am	3.38 pm
Mason	8.00 am	3.28 pm
Rana	8.05 am	3.25 pm
Roberts	8.06 am	3.24 pm
School	8.25 am	3.10 pm

These times are approximate. Your child should be out and waiting at the bus stop at least four minutes **before** the stated time in the morning.

The actual time your child is at your stop in the **afternoon** depends on how many children are on the bus.

Academic Awards and Prizes

Home and School Prizes

Prizes awarded to each pupil leaving at the end of the Year 6 level.

RSA Trophy for Diligence and Effort

Awarded to a senior pupil who has worked hard all year.

Presented by the Amuri Returned Servicemen's Association

General Excellence

A cup awarded to the senior pupil who has achieved high standards in all areas throughout the year.

Awarded by the Board of Trustees

Board of Trustees Citizenship Cup

A cup awarded to a senior pupil who has shown qualities of participation, leadership, initiative, organisation and co-operation throughout the year.

Junior Cup for Diligence and Effort

A cup awarded to a junior pupil who has worked hard all year.

Awarded by the Board of Trustees

Sophia Pendragon Wallace Cup for Leadership

This cup is in memory of Sophia who was a Year 6 that was showing awesome skills for leadership.

Awarded by Pete and Jules Wallace

MainPower Citizenship Award

This award is for the student who has excelled and reflected the values of their school.

Donated by MainPower



Sports Cups

Swimming

Popplewell Cups

Awarded to a senior girl and a senior boy who score the most points for speed and style in freestyle, backstroke and breaststroke races in the swimming sports.

Donated by Mr and Mrs G Popplewell

Rotherham Cup

Awarded to a junior pupil for courage and endurance in swimming.

Jubilee Trophy

Awarded to a junior pupil for improvement in swimming.

Cross Country

Boys Cross Country Cup

Awarded to the first senior boy to finish.

Girls Cross Country Cup

Awarded to the first senior girl to finish.

Commendation

Awarded to a junior pupil who participated well in the entire cross-country programme.

Athletics

Boys Athletics Cup

Awarded to the boy who scores the most points in the senior boy's athletic competition.

Girls Athletics Cup

Awarded to the girl who scores the most points in the senior girl's athletic competition.

Inter-House Trophy

Awarded to the children in the house that accumulates the most points in sporting events held throughout the year.

Presented by the Devine and Inwood Families



School Uniform

School Uniform is optional

Girls

Summer

Blue checked dress
Navy cardigan or sweatshirt
White socks

Winter

Royal Stewart tartan pinafore
or kilt
Navy cardigan or sweatshirt
White socks or navy tights
White or navy skivvy

Boys

Summer

Grey drill shorts
Navy polo shirt
Navy jersey or sweatshirt
Socks

Winter

Navy trackpants
Navy skivvy
Navy jersey or sweatshirt
Grey knee-hi socks

Changeover dates are Easter and Labour Weekend depending on the weather



Summer Uniform



Sports Uniform



Winter Uniform

Sports Uniforms (Boys and Girls)

- Black shorts
- Yellow Rotherham School T-shirt (with monogram)
- White socks
- Sandshoes
- Navy 'Rotherham School' sweatshirt, skivvy and trackpants

Children are required to wear the wide brimmed sunhats provided at school during Term 1 and Term 4 as part of our SunSmart Policy.

The school happily covers the cost of their first hat but if your child loses their sunhat or needs a bigger sunhat they will be required to purchase the 'Rotherham School' sunhat from the school office at your cost.

Mainland Uniforms, 511 Wairakei Road, Christchurch sell the girls' summer and winter uniform: www.mainlanduniforms.co.nz and The Warehouse (Rangiora) also stock uniform items in the SchoolTex range: www.schooltex.co.nz. When buying from the SchoolTex range please remember to ask for loyalty points for Rotherham School.

The Rotherham School yellow sports T-shirt can be purchased at the school office. Navy sunhats with the school's logo are loaned by the school and returned on the student's departure.

Hi-vis vests, compliments of Rural Women New Zealand, are issued free of charge to all children and are to be worn to and from school each day. This is important for their own safety. The Home and School Association runs an excellent second-hand uniform exchange scheme where used clothing no longer required may be passed on (phone Juliette Roberts: 315 8430).

Services to School

Amuri Truancy Service

A truancy officer is available for schools in the Amuri cluster. The Principal can request assistance for an attendance problem through the Amuri Area School Principal.

Dental Therapy

The mobile dental bus visits the children at Rotherham School approximately every six to twelve months. Appointments for follow-up dental treatment are then made with parents who are responsible for transporting their children to and from Culverden. Our dental therapists are Mrs Jenny Stewart and Mrs Lorraine Auld who can be contacted on: 0800 84 69 83. If the line is busy please email commdental@cdhb.health.nz.

Resource Teacher of Learning and Behaviour

The school is part of a North Canterbury cluster. Kay Kennedy, our Resource Teacher of Learning and Behaviour is based at Amuri Area School. She is available to staff for consultation and advice. When necessary, the school can apply for the child to be placed on the RTLB roll and the RTLB teacher could then work with the child, the staff and/or the parents.

Resource Teacher of Literacy

The school is a part of a North Canterbury cluster which has one position for a Resource Teacher of Literacy. Heather Nimmo is based at Waipara School. She is available to staff for consultation and advice. When necessary the school can apply for the child to be placed on the RTLit roll through the Management Committee based at Waipara School. The Resource Teacher could then work with the child, the staff and/or the parents.

Special Education Service

This service can be requested if the need arises. This is a Ministry of Education organisation providing professional services to children with special needs, their parents and teachers - eg Speech Language Therapists, Psychologists.

Vision and Hearing Tester

Children's vision and hearing are tested before entry to school as part of the Well Child check (called the B4 School Check) and happens when your child is 4 years of age. If your child has a hearing or vision problem at school, finding it as early as possible is good for their learning and development, so please talk to your class teacher if you feel there is a problem.

The next official test is when they reach Year 7.

General School Information and Procedures

Accidents and Sickness

Children feeling unwell or having an accident are tended to by the teachers. Serious accidents are recorded in the Accidents Register. A child who is obviously unwell will be sent home with the parent collecting them. The school will maintain an Emergency Contact list for use where the parent cannot be contacted. It is kept with the absence book in the secretary's office.

Activity Account

To eliminate payments of small travel, stationery and activity amounts we run an activity credit account at \$50.00 per child. We will debit payments for the above activities from this and inform you when the account balance is below \$5.00. Our Rotherham School bank account for direct credit payment is:

03 0855 0334719 00. Please ensure your surname and the words "activity account" are in the reference section.

Assembly

The whole school meets once a fortnight on a Friday at 9.00 am to listen to notices, share good work and recognise achievements. Parents and community members are welcome to join us.

Attendance/Absences

Parents are required by law to ensure children attend school and to inform school for reasons of absences. The Ministry requires children to be absent for 'justified reasons'. If your child is absent it is important to contact the school as soon as possible for safety reasons. School will attempt to phone the home on the first day of unexplained absence to ensure the child's safety. Parents should apply in writing if the child needs to be withdrawn on a regular basis.

Bell

A senior pupil is responsible for ringing the bell promptly at 9.00 am, 10.00 am, 10.20 am, 12.30 pm, 1.30 pm and 3.00 pm.

Bus

The senior pupils are appointed Bus Monitors for the year. The Bus Monitor must ensure the children are lined up in an orderly manner before allowing them to walk over to the bus. He/she also makes sure the children behave in a suitable manner while travelling on the school bus. Parents are required to contact the school by 2.00 pm for changes to bus use, as well as informing Mr Devine or Meg Maguire.

Concerns/Contact with Teachers

Please contact your child's teacher to make an appointment if you have any concerns about their work or attitude. Teachers are available for an interview at any mutually convenient time. Sometimes solving problems takes more than one approach, but working together is the best way to achieve success.

Duties

Teachers are encouraged to give each child a duty to do each afternoon. This helps the cleaner/caretaker and helps the children become more responsible and cultivates in the children a feeling of pride in their school.

Enrolments

For five year old enrolments parents are required to complete an enrolment form, provide an immunisation certificate and a copy of the child's birth certificate. For other enrolments an enrolment form must be completed with the previous school's name and address. Schools transfer children's records when children change schools. We keep an emergency list. Please be prepared to name at least one other person we can contact in an emergency. We require any legal documentation relating to custody or student visas.

Fees and Charges

We do not charge fees or request donations. Most performers/visits etc are paid for by the school. However, a charge is made to help cover transport costs and parents are expected to 'do their turn' at transporting children to events.

Homework

A half hour of homework is set each day Monday - Thursday for all children to consolidate the day's learning. Also, this encourages good habits and routines.

House System

A system of houses operates whereby children are placed in groups called houses for various activities such as sports days. The houses are composed of children of varying ages and abilities with a senior pupil as house captain. House names and colours are Rhodes (red), Wilkin (yellow), Potter (blue) and Emanuel (green).

Lunches

Children may order their lunch from the Rotherham Store or Rotherham Hotel (*every second Friday only*). A rostered parent-help organises the children's orders before school and collects them before lunch time. Lunches should preferably be charged so money need not be brought to school. Orders must be in written form - a separate order for the store and hotel.

Medicines at School

Teachers are not able to give medicines/pills etc without a signed consent form from parents (**forms available at school**). Most medicines should be given before school if possible. Any inhalers, pills etc should always be given to the teacher for keeping in the staffroom to stop other children trying them out!

Newsletters

Newsletters are sent home fortnightly on a Wednesday informing parents of school activities and student achievements. Newsletters are emailed to parents. There is always a paper copy at school.

Parent Helping at School

At various times parents are asked to assist in the classroom at school. When working with children parents are reminded to maintain confidentiality. Be positive, engage children in conversation and encourage their attempts to do things for themselves.

Photocopier

Photocopying facilities are available through school during school hours at a cost.

Playground Behaviour

Children come to the duty teacher if there is an event that is "serious" or an "emergency". Young children do need help distinguishing the serious events from other problems and this is an area parents can assist with. We actively work to teach children the social skills of getting along together.

Pre Schooler Orientation Programme

Children due to enter school are encouraged to participate in our preschoolers' orientation programme. The children come into the Junior Room for morning sessions the month prior to entering school. They are integrated with other children and spend the morning taking part in the normal classroom programme.

The purpose of these visits is to allow the children to get to know their teacher and other children with whom they will work and play. These sessions also give them an insight into what school is all about. They experience the important influence the teacher has and his/her expectations of them, they learn about the bells and other school routines.

Recycling

We encourage children to recycle plastic, paper etc. We have a recycle bag at school and we encourage children to deposit bottles, containers etc from lunch in the bag.

Reporting on Children's Progress

Written reports for all children are sent home and parent-teacher interviews are held for all children once a year. A mid year report is sent home with children as well. Parents are encouraged to discuss their child's progress, problems or concerns with the teacher. We have an open-door policy at Rotherham School.

School Facilities

Rotherham School is a very well-resourced school with two large, modern, bright classrooms, a well-stocked up-to-date library, Ipads, computers linked to the internet and a variety and quantity of quality teaching sporting equipment. We also have a large playground, a sandpit and the use of the community swimming pool across the road. Children are able to use the school grounds outside school hours at their own risk. School property must be respected and any damage paid for.

School Records

Records of children's progress are assessed throughout the year. They are kept in the child's individual folder. Attendance records are also kept. These are held in the classrooms.

Stationery

Children's stationery is issued as required and deducted from your activity account.

Telephone

Children may use the telephone only if it is an emergency.

Telephone Tree

We use this system to quickly get in contact with all families. Parents from the Board of Trustees or Home and School each have a list of families to ring. If you are unsure whether an event is to go ahead, please phone the office.

Use of School Facilities

The Board of Trustees of Rotherham School has approved the use of school buildings/facilities by community groups etc. The cost is \$10 per day or part thereof. The facilities are to be left as you found them. The users are to be made aware we have a smokefree environment for the school property. Use of the school is "at your own risk".

Visitors to Rotherham

Children visiting Rotherham are welcome to join classes at Rotherham School for one day if it is convenient to the classroom teacher. Visitors to the school are to present themselves first to the office to read and sign the Visitors Book regarding Health and Safety Risks and Procedures at Rotherham School.

Sometimes home circumstances necessitate a child staying with a Rotherham family for a longer period. These children may temporarily attend Rotherham School at the Principal's discretion and the teacher will endeavour to find out the current level of work for the child to continue their schooling.



School Bodies

The Board of Trustees is responsible for the overall governance of the school including property, personnel, school finances, school community consultation and policy making.

The Board of Trustees meets regularly in the school library and meetings are open to the public.

Members are elected every three years. Elections were held on 7 June 2019. There are elections this year.

Board of Trustees members currently serving the school are:

Chairperson	Mrs Renee Dampier-Crossley
Minute's Secretary	Mrs Melody Popplewell
Treasurer	Mrs Alex Thompson
Property/Buildings	Mr Berry Neppelenbroek
Community Liaison	Mrs Kate Jopp
Health and Safety	Mrs Lou Boissard
Principal	Mrs Ginny Macfarlane
Staff Representative	Miss Alyse McLellan



Home and School Association

Rotherham School is supported by a Home and School Association which liaises with the staff and Board of Trustees of the school and together with the parents, helps to keep the school running smoothly.

Parents and staff meet on request during the year to discuss the school's needs, fundraising and special days.

The last Home and School Association AGM was held on 26 March 2019.

Home and School Association members currently serving the school are:

President	Mrs Gemma Chick
Vice President	Mrs Juliette Roberts
Secretary	Mrs Gail Kenyon
Treasurer	Mrs Rachel Neppelenbroek
Uniforms	Mrs Juliette Roberts
Morning Tea Officer	Mrs Tjay Rasmussen
School Lunch Roster	Mrs Deb Wayne
BOT Rep	Mrs Renee Dampier-Crossley



Education Review Office Report

The Education Review Office last visited Rotherham School 18-20 September 2017. Please follow the following link to access their report:

<http://www.ero.govt.nz>



Term 2 2019 Lunch Order Price List

as from 23 February 2019

Children may order their lunch from the Rotherham Store or from the Rotherham Hotel on Fridays *only*. Lunch orders will be ordered every alternate Friday (the same day as Assembly Days).

In order to save confusion we require a separate envelope for the store and the hotel, containing money, with order and child's full name written on the outside, and this is put in the lunch order box at the start of school.

Rotherham Store

Marlowe Steak and Cheese Pie	3.80
Mince Pie or Bacon and Egg Pie	3.80
Meadow Fresh Yoghurt	1.90
Meadow Fresh Dairy Food	1.90
Chips/Burger Rings/Rashuns	1.90
Cheezels/Grain Waves	1.90
Twisties	1.90
Just Juice (tetra pack)	3.00
Nippy Chocolate Drink	3.40
Microwaved Pizza (single serve)	4.00
Cordon Bleu Topper (single serve)	3.35
Ribena Drink RTD	3.30
Freshup Gulp Drink	4.00

Rotherham Hotel

Please order from this list only

Hamburger (plain)	6.00
Jade Burger	4.50
Hot Dog	3.00
Fish	3.50
Crab Stick	2.00
Sausage	2.50
Chicken Nuggets (each)	1.00
Half Scoop of Chips	2.75
Donut	2.30
Toasted Sandwich (two fillings only)	5.00
Chicken Burger	9.50
Chicken Tenders	2.30
Squid Ring	1.30
Sauce Sachet	0.50
Jam Wrap	2.30

**Rotherham School
71 George Street
ROTHERHAM 7379**



Phone: 03 315 6368

Email: principal@rotherham.school.nz

Website: www.rotherham.ultranet.school.nz